

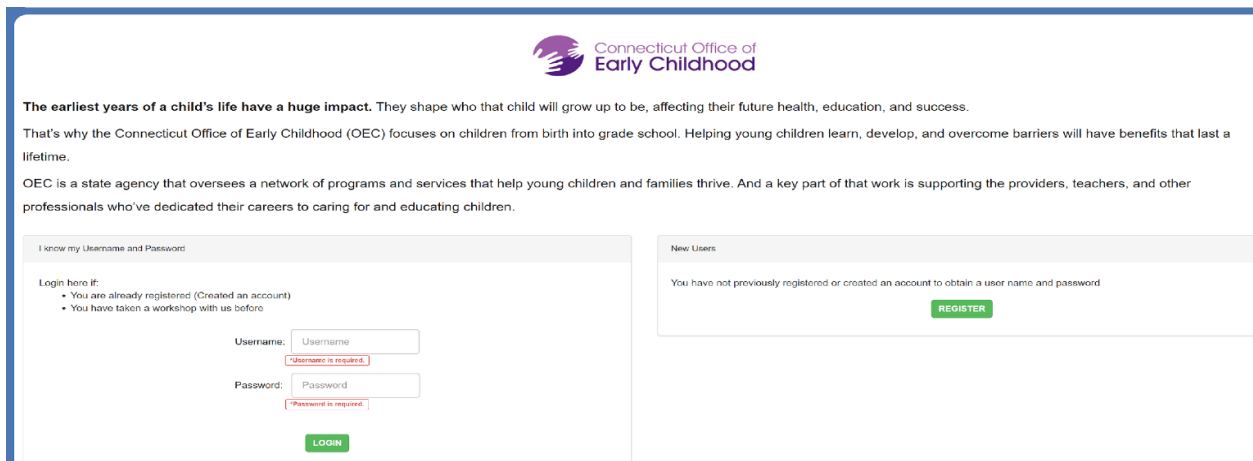
Guía del usuario de OEC Protraxx: Primeros pasos con el catálogo de la OEC

¿Para quién es esta guía? Usuarios del catálogo de OEC Protraxx (personas que desean inscribirse a un curso o una capacitación provista por la Oficina de la Primera Infancia de Connecticut [OEC]).

1.

Haz clic [aquí](https://tinyurl.com/OEC-Course-Catalog) o copia la URL a continuación en tu navegador para acceder al sitio web de OEC Protraxx:

<https://tinyurl.com/OEC-Course-Catalog>



The screenshot shows the OEC Protraxx website. At the top is the logo for the Connecticut Office of Early Childhood. Below the logo is a paragraph about the importance of early childhood. The main content area is divided into two sections: 'I know my Username and Password' and 'New Users'. The 'I know my Username and Password' section has a 'Login here if:' heading, a list of bullet points, and input fields for 'Username' and 'Password'. The 'New Users' section has a heading 'New Users' and a paragraph stating 'You have not previously registered or created an account to obtain a user name and password'. A green 'REGISTER' button is visible in the 'New Users' section.

created an account to obtain a user name and password

REGISTER

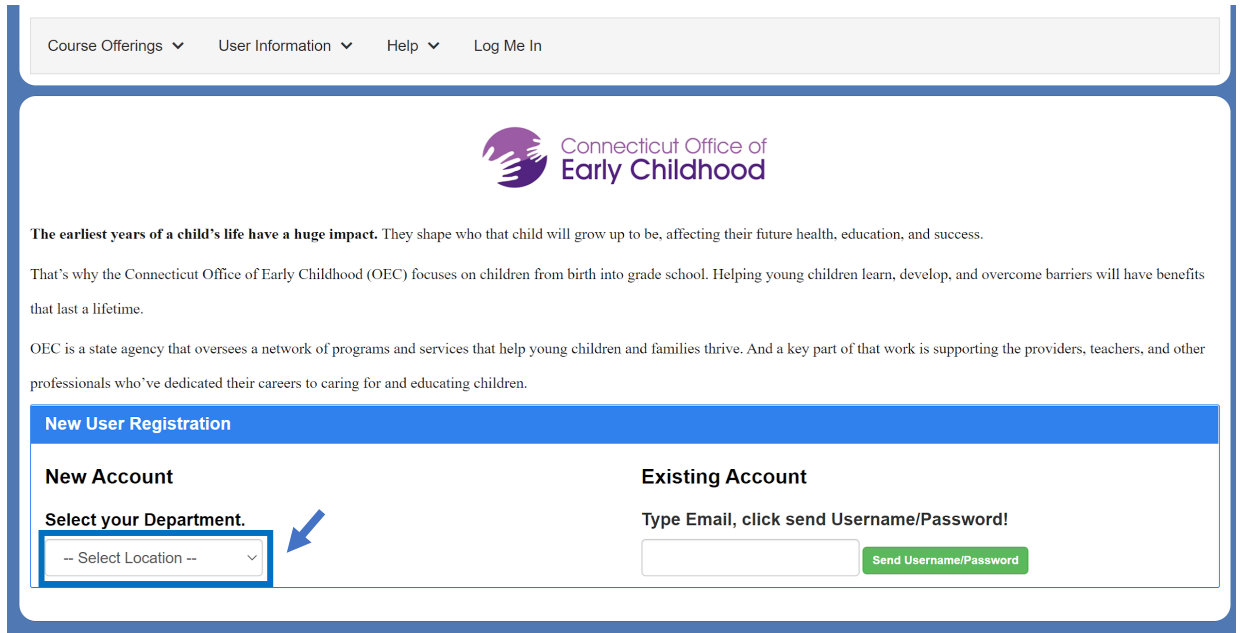
2.

Haz clic en el botón “**REGISTER**” (registrarme).

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3.

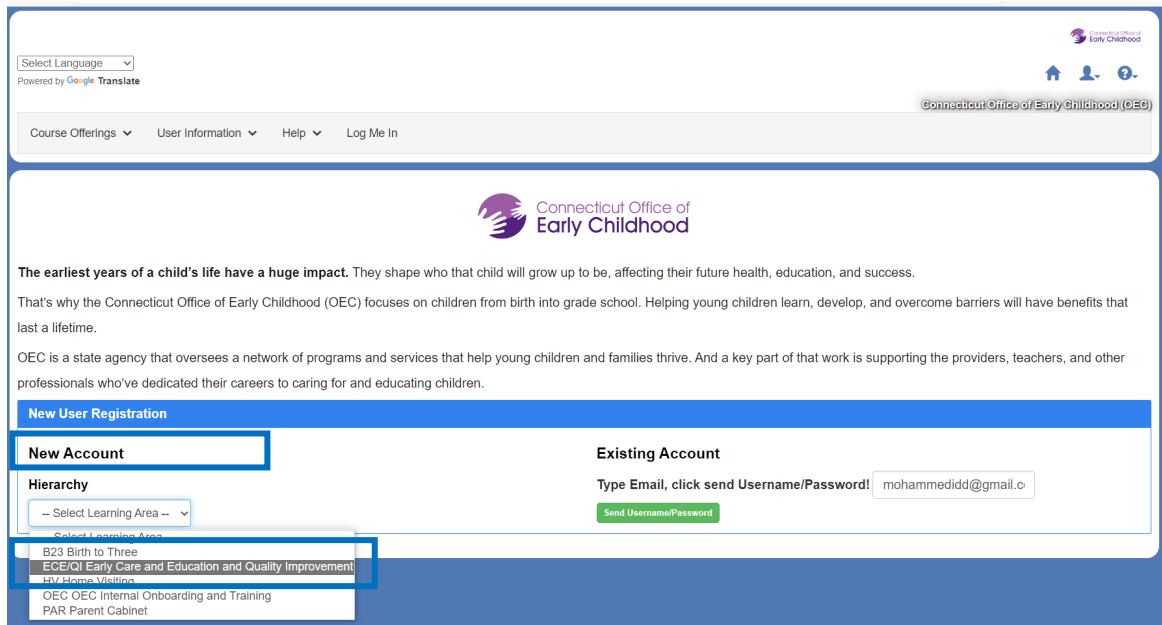
Haz clic en la flecha hacia abajo.



4.

Selecciona “ECE/QI Early Care and Education and Improvement” (cuidado y educación, y mejoras para la primera infancia, ECE/QI).

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5.

Selecciona el título que describe con mayor precisión tu función principal.

Primary Title


Titles that begin with "B23" are specific to CT's Birth to Three System (early intervention). Titles that begin with "ECE/QI" are for those working in other early care and education settings.

Completa los campos obligatorios.

Después de ingresar tu fecha de nacimiento, asegúrate de ingresar tu identificación de registro de la OEC.

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Birth Date



OEC Registry ID

***Address**

***City**

***Country/State**

NOTA:

La identificación de registro de la OEC es necesaria si las horas del curso o evento se deben incorporar en el registro. Escribe tu identificación de registro en la casilla provista.

Si no tienes una cuenta de registro, ingresa al sitio web <https://www.ccacregistry.org> y crea una.

Después de obtener la identificación de registro, regresa a este sitio e ingrésala.

Completa los campos obligatorios restantes.

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*Zip/Postal Code

Email Address

Re-Enter Email Address

Username

Password

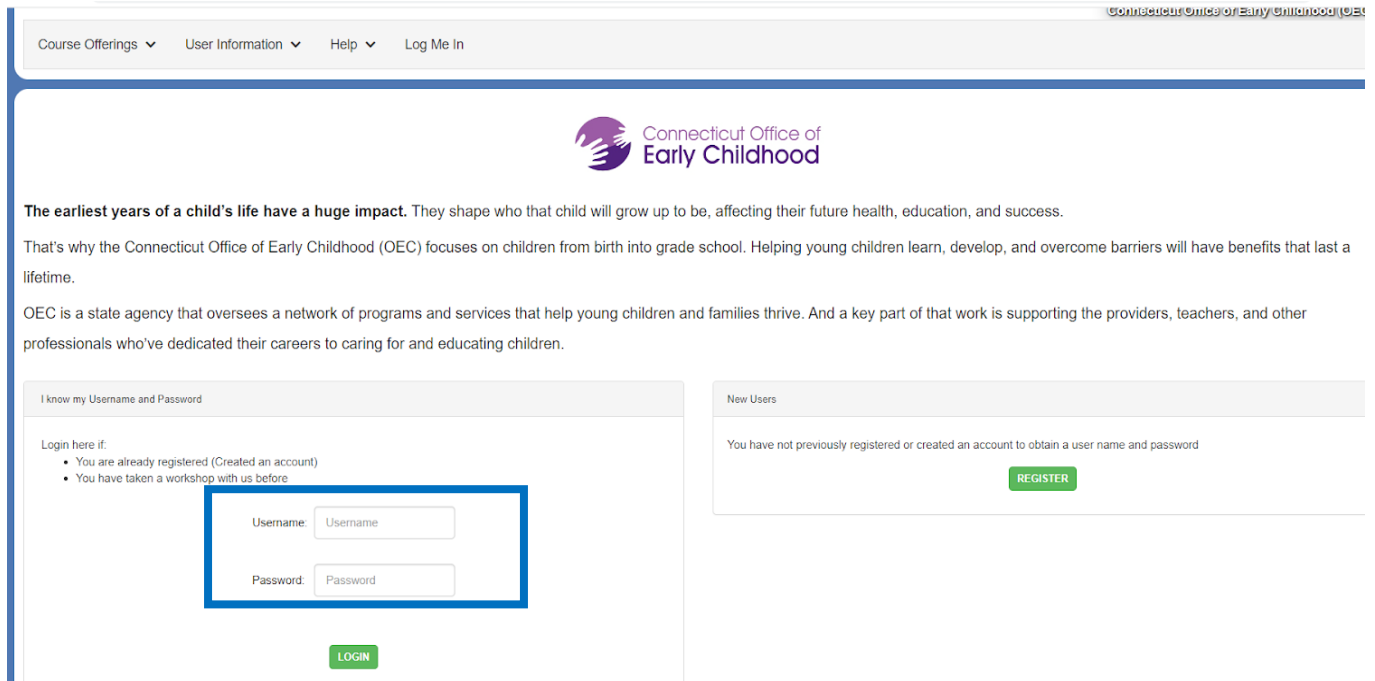


Re-Enter Password

Create New User Registration

6. Haz clic en la pestaña verde “Create New User Registration” (crear un registro de usuario nuevo).

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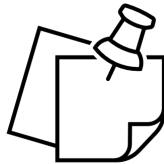


The screenshot shows the OEC Protraxx website interface. At the top, there is a navigation bar with links: Course Offerings, User Information, Help, and Log Me In. Below this is the OEC logo and the text "Connecticut Office of Early Childhood". A paragraph explains the OEC's mission: "The earliest years of a child's life have a huge impact. They shape who that child will grow up to be, affecting their future health, education, and success. That's why the Connecticut Office of Early Childhood (OEC) focuses on children from birth into grade school. Helping young children learn, develop, and overcome barriers will have benefits that last a lifetime. OEC is a state agency that oversees a network of programs and services that help young children and families thrive. And a key part of that work is supporting the providers, teachers, and other professionals who've dedicated their careers to caring for and educating children."

Below the text, there are two main sections for user authentication:

- I know my Username and Password:** This section includes a "Login here if:" prompt with two bullet points: "You are already registered (Created an account)" and "You have taken a workshop with us before". Below this is a login form with fields for "Username" and "Password", and a green "LOGIN" button. The login form is highlighted with a blue border.
- New Users:** This section includes a prompt: "You have not previously registered or created an account to obtain a user name and password". Below this is a green "REGISTER" button.

Después de crear una cuenta, volverás a la página que se muestra más arriba y deberás iniciar sesión con tu nuevo nombre de usuario y contraseña.



NOTA:

No olvides tus datos de inicio de sesión. Anótalos y guárdalos en un lugar seguro. Deberás usarlos para todos los cursos en los que te inscribas mediante Protraxx.