

Background Checks Information System (BCIS)

Status Descriptions

Needs Background Check: OEC does not have a record for this person within the last 5 years in our background check system. Therefore, they are currently due for a background check. If you believe this may be incorrect, please email the OEC Legal Department at OEC.BC@ct.gov

In Progress: OEC has received all required items, which are being processed. Please check back regularly as these statuses are updated nightly.

Pending: OEC is awaiting additional registry check results to complete this application, which may include out-of-state record checks, or is reviewing additional documentation. OEC may contact you and/or this individual if additional information or documentation is needed.

Need DCF: Fingerprints have been received, but an updated, completed, and signed DCF Authorization Form and FBI Privacy Rights form must be submitted to OEC. This form can be completed directly in BCIS.

Awaiting Fingerprints: OEC has received the DCF and FBI forms and is now waiting for fingerprints to complete this application. If your digital fingerprints were sent very recently, they may be in the queue for data entry. Please check back accordingly.

Current: The OEC has verified a current background check for this person in our system. The date shown is the maximum due date for this person's next required check. Please be sure they start the process 45-60 days prior to the date shown to maintain their eligibility for childcare employment.

Work Supervised: The OEC has received criminal background check results for this person but at least one other component of their background check is still in progress. Other components include child protective services checks, sex offender registry checks, and out of state checks if this individual has lived in another state in the past five years. In this status, newly hired staff may begin working with children in a childcare facility but must remain supervised by another staff member who has a "current" background check status in BCIS. When a staff member's status updates to "current" then they are permitted to work in a childcare facility without supervision.

For more information

- Log in to BCIS (bcis.oec.ct.gov)
- Visit the OEC website (www.ctoec.org/background-checks)