
Care 4 Kids Program

POLICY TRANSMITTAL




DIVISION OF FAMILY SERVICES-CHILD CARE TEAM

Transmittal Number: C4K-POL-03-03

Date: May 21, 2003

To: Denise Fletcher, Interim Program Director
Care 4 Kids

From: 
Rita M. Pacheco, Deputy Commissioner of Programs
Department of Social Services

CC: Policy Distribution List

Subject: State Median Income Standards

Program Issue: The Department of Health and Human Services (DHHS) has issued revised state median income (SMI) standards for 2003. This transmittal serves as formal notification of the changes in the SMI and provides guidance for implementing the revised standards in the Care 4 Kids program.

Background: In Connecticut, the SMI standards are used to determine income eligibility and parent fees for applicants and recipients of the Care 4 Kids program. DHHS updates the SMI standards annually. The changes take effect beginning on July 1 of each year and remain in effect until June 30 of the following year.

Income Eligibility

The regulatory citation pertaining to the implementation of changes in the income eligibility standards is located in Section 17b-749-05 (a)(4) of the Child Care Assistance Program Regulations. The regulation requires DSS to update the SMI levels annually. It specifies that for new applicants, the revised standards take effect beginning with applications received on or after July 1 of each year. Therefore, applications received on or after July 1 will have eligibility determined using the revised income standards. *For applications received prior to July 1, the SMI standard that was in effect on the date of application must be used regardless of when the application is processed.* This approach assures that the same standards are used to determine eligibility for families who apply for assistance on the same day.

For active recipients, the regulation specifies that the updated SMI standards shall take effect no later than the first redetermination completed on or after July 1 of each calendar year. DSS has opted to implement the revised standards for recipients effective with the first eligibility determination completed on or after July 1, including redeterminations and any interim changes that require income eligibility to be reassessed.

Parent Fees

The requirements for implementing changes in parent fees are discussed in Section 17b-74-13 (f)(6) of the regulations. The regulations state that the parent fee is determined at the time of application and remains in effect until the next redetermination unless there is an ongoing decrease in family income. Accordingly, changes in the SMI tables do not require a mass modification of parent fees. The fee established prior to

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July 1 remains in effect until the next redetermination or until a decrease in income that requires the fee to be reassessed.

Actions: ACS is directed to update the CCMIS administrative tables with revised SMI standards (attached) and to implement the standards in accordance with the requirements described in this transmittal. DSS will confirm the accuracy of system tables once ACS advises DSS that the changes have been entered into CCMIS.

Informational materials and brochures that contain the fee schedule must be updated for future distribution, including the Care 4 Kids website.

RMP:dcb

attachments

CONNECTICUT DEPARTMENT OF SOCIAL SERVICES

care 4 Kids Program

SELECTED ANNUAL STATE MEDIAN INCOME GUIDELINES

Effective July 1, 2003

Family Size	1	2	3	4	5	6	7	8	9	10	11	12
20% SMI	8,582	11,222	13,863	16,503	19,144	21,784	22,280	22,775	23,270	23,765	24,260	24,755
30% SMI	12,873	16,833	20,794	24,755	28,716	32,677	33,419	34,162	34,905	35,647	36,390	37,133
40% SMI	17,164	22,445	27,726	33,007	38,288	43,569	44,559	45,549	46,540	47,530	48,520	49,510
50% SMI	21,454	28,056	34,657	41,259	47,860	54,461	55,699	56,937	58,174	59,412	60,650	61,888
55% SMI	23,600	30,861	38,123	45,384	52,646	59,907	61,269	62,630	63,992	65,353	66,715	68,077
75% SMI	32,182	42,084	51,986	61,888	71,790	81,692	83,548	85,405	87,262	89,118	90,975	92,832
100% SMI	42,909	56,112	69,314	82,517	95,720	108,922	111,398	113,873	116,349	118,824	121,300	123,776

The family share of the approved cost is a percentage of the assistance unit's gross income:

Family Share	AU Income Range
2%	0% to less than 20% SMI
4%	20% to less than 30% SMI
6%	30% to less than 40% SMI
8%	40% to less than 50% SMI
10%	50% to less than 75% SMI

CONNECTICUT DEPARTMENT OF SOCIAL SERVICES

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SELECTED MONTHLY STATE MEDIAN INCOME GUIDELINES

Effective July 1, 2003

Family Size	1	2	3	4	5	6	7	8	9	10	11	12
20% SMI	715	935	1,155	1,375	1,595	1,815	1,857	1,898	1,939	1,981	2,022	2,063
30% SMI	1,073	1,403	1,733	2,063	2,393	2,723	2,785	2,847	2,909	2,971	3,033	3,095
40% SMI	1,430	1,870	2,311	2,751	3,191	3,631	3,714	3,796	3,878	3,961	4,044	4,126
50% SMI	1,788	2,338	2,889	3,439	3,989	4,539	4,642	4,745	4,848	4,952	5,055	5,158
55% SMI	1,967	2,572	3,177	3,782	4,387	4,992	5,106	5,220	5,333	5,447	5,560	5,673
75% SMI	2,682	3,507	4,333	5,158	5,983	6,808	6,963	7,118	7,272	7,427	7,582	7,736
100% SMI	3,576	4,676	5,777	6,877	7,977	9,077	9,284	9,490	9,696	9,903	10,109	10,315

The family share of the approved cost is a percentage of the assistance unit's gross income:

Family Share	AU Income Range
2%	0% to less than 20% SMI
4%	20% to less than 30% SMI
6%	30% to less than 40% SMI
8%	40% to less than 50% SMI
10%	50% to less than 75% SMI