

**Connecticut Office of Early Childhood  
Division of Licensing**

**NIGHT CARE ENDORSEMENT APPLICATION  
for Child Care Centers and Group Child Care Homes**

**REGULATION 19A-79-12 NIGHT CARE ENDORSEMENT**

The operator of a program providing night care shall comply with sections 19a-79-1a through 19a-79-13 of the Regulation of Connecticut State Agencies.

1. **Program Name:** \_\_\_\_\_

**Location Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **License Number:** \_\_\_\_\_

2. **HOURS OF OPERATION:**

The program providing care for one (1) or more hours between the hours of ten (10) pm. and five. (5) am. shall have a separate night care endorsement.

List your hours of operation: \_\_\_\_\_

3. **HEAD TEACHER:**

There shall be a person on the licensed premises designated as the person in charge who shall meet the head teacher qualifications in section 19a-79-4a(e)(2) and shall be approved by the OEC Registry. <https://www.ccacregistry.org> (attached)

4. **PROGRAM ACTIVITIES:**

There shall be a written plan for program activities to meet the needs of the individual child, including individual sleep patterns and quiet activities. (Attached)

5. **SUPERVISION PLAN:**

There shall be a written plan for continuous supervision of sleeping children including cot placement, evacuation from the building, and staff persons shall be awake and available to work with children in care. (Attached)

**6. EQUIPMENT:**

There shall be an individual cot or crib with bedding for each child. Sleep arrangements for infants shall comply with section 19a-79-10(d) through (g) of the regulations. Other required supplies shall comply with section 19a-79-12(6) of the regulations.

**7. LOCAL APPROVALS:**

- a. Fire marshal approval, specifying hours of operation (**Attached**)
- b. Local health approval for night care (**Attached**)

The OEC must be notified of any change in plan of operation involving facility, staff, children served at any one time from that indicated on this application. Additional approval is required for continued licensure if there are any changes in the conditions on which any earlier licensure is granted. The official license to operate a child care center/group child care home must be posted on the premises in a conspicuous manner.

The facts as stated in completion of this application are true.

**Signature of Operator or Legal Representative:** \_\_\_\_\_

**Printed Name of Operator or Legal Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_

See the Licensing Division website for more information:

<https://www.ctoec.org/licensing/child-care-centers-group-child-care-homes>

12/20/24

