Connecticut Administered State-Funded Program

General Policy C-03

School Readiness Start-up Costs

_____ OEC Child Day Care Contractors
_X_ OEC Competitive School Readiness Municipalities
_X_ OEC Priority School Readiness Districts
_____ OEC State Head Start Supplement
_____ OEC Smart Start

The School Readiness Grant may be used to fund start-up activities in new programs or in programs establishing new classrooms or expanding existing classroom space to accommodate six (6) or more additional children. Start-up costs are established at a maximum rate of $1,250 per-child in new classrooms. Start-up costs are regarded as one-time expenses at the provider/program level and must be associated with establishing a new School Readiness program or classroom. Costs may include limited renovations, staff or family recruitment and orientation and purchase of supplies and/or equipment for the program.

School Readiness Councils (SRCs) are not obligated to provide start-up costs to sub-grantees. The awarding of start-up costs is contingent upon the grantee having unobligated dollars after they have determined their space allocation to current and anticipated sub-grantees. Further, SRCs may consider prioritizing "start-up" requests. Programs in newly developed sites, with little possibility of sharing resources with other sites, may be considered priority programs that are in existing sites.

For purposes of this grant, a "Start-Up Provision" has been added to the OEC Form ED 114. Grantees must identify start-up costs on the ED 114 up to the allowed maximum dollar amount. Sub-grantees must submit a budget and budget justification for the start-up costs.

Grantees must submit the identified new program, the Grantee budget modifications on Form ED 114 reflecting the use of "Start-Up Costs" and the sub-grantee budget and budget justification to OEC.

It is the responsibility of the SRCs and the Liaisons to share this information with their sub-grantees and ensure that each program is in compliance with the nonsectarian guidelines in order for sub-grantees to receive funding as a School Readiness Program.

For further information concerning this GENERAL POLICY please contact the OEC program manager.
If you're not sure who that is, visit: https://www.ctoec.org/contact-us/