



Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD



Connecticut Office of
Early Childhood

Beth Bye
Commissioner

DATE: April 1, 2020

TO: Providers of Services to Young Children
United Way of CT
Parents Receiving Care 4 Kids Benefits

FROM: Beth Bye, Commissioner

RE: Coronavirus Memo # 16
Extension of Administrative Deadlines and Modification of Hearing Procedures

On March 25, 2020, Governor Lamont issued Executive Order No. 7M, which included a provision permitting the extension of any statutory or regulatory time requirements, decision-making requirements, hearings, or other time limitations or deadlines, procedure or legal process within the jurisdiction of the agency, functions or powers for a period not to exceed 90 days.

In accordance with the foregoing Executive Order, the Office of Early Childhood makes the following modifications:

Care 4 Kids

- The 60-day period within which a request for an administrative hearing must be made is extended to 90 days. Regs., Conn. State Agencies § 17b-749-21 (b) (2).
- The 30-day period within which the OEC must schedule administrative hearings is extended to 90 days. Regs., Conn. State Agencies § 17b-749-21 (f) (1).
- The 60-day period within which the Commissioner or her designee has to render a decision is extended to 90 days. Regs., Conn. State Agencies § 17b-749-21 (k) (1).
- The 45-day period within which an appellant must file an appeal with the Superior Court is extended to 90 days. Regs., Conn. State Agencies § 17b-749-21 (n); General Statutes § 17b-61; see General Statutes § 4-183.

Child Care Licensing

- The 30-day period within which a licensee must request a hearing is extended to 90 days. General Statutes § 19a-84.
- The 60-day period within which a hearing must be held is extended to 90 days. General Statutes § 19a-84.

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Affirmative Action/Equal Opportunity Employer

- The 45-day period within which a licensee must appeal to the Superior Court is extended to 90 days. General Statutes § 19a-85; see General Statutes § 4-183.
- The 30-day period within which a hearing must be requested regarding operation without a license is extended to 90 days. General Statutes § 19a-87 (b).

Format for Hearings and Correspondence

- Hearings held during the declared state of emergency will be conducted telephonically or through a web-based platform.
- In all matters in which an appellant or licensee has provided an e-mail address, notices and correspondence will be delivered electronically.

These modifications will cease when the declared state of emergency ends.