

### **A Note from the OEC Legal Division - Background Check Unit**

There is one month left to submit background check documents paying the current fees of \$87 for staff and \$85.75 for volunteers payable to “*Treasurer, State of CT*”

**All child care staff who have not completed a Background Check within the past five years are encouraged to do so now – before the fees increase on January 1, 2019.**

- Total fees will become \$88.25 for staff and \$86.25 for volunteers
- OEC receives and records the payments, then forwards for processing; OEC does not retain any portion of the fees
- DESPP and FBI receive these funds to pay for fingerprint identification and processing of the background checks
- Submitting individual payment per applicant is preferred and can reduce OEC processing time.

**Background check documents received by OEC after 12/15/2018 should include payment of the new fee amounts.**

Questions? Email [oceresults@ct.gov](mailto:oceresults@ct.gov)