



OEC

Connecticut Office of Early Childhood

Quality Improvement Supports

Bidder's Conference

November 13, 2019



A Unified Mission and Vision



Vision

All young children in Connecticut are safe, healthy, learning, & thriving. Each child is surrounded by a strong network of nurturing adults who deeply value the importance of the first years of a child's life & have the skills, knowledge, support and passion to meet the unique needs of every child.



Mission

To support all young children in their development by ensuring that early childhood policy, funding, & services strengthen the critical role families, providers, educators, & communities play in a child's life.

C.G.S. Sec. 10-500(b)

Allows OEC to expend funds for:

- Professional Development and Technical Assistance Services...
 - (12) Providing information and technical assistance to persons seeking early care and education and child development programs and services;
 - (14) Providing technical assistance to providers of early care and education programs and services to obtain licensing and improve program quality;
 - (16) Maintaining an accreditation facilitation initiative to assist early childhood care and education program and service providers in achieving national standards and program improvement;
 - (18) Ensuring a coordinated and comprehensive state-wide system of professional development for providers and staff of early care and education and child development programs and services; and



CCDF Plan: Goal Connections

Goal: Ensure the State/Territory's professional development systems or framework provides initial and ongoing professional development and education that result in a diverse and stable child care workforce with the competencies and skills to support all domains of child development.

Goal: Support child care programs and FCCs in the voluntary pursuit of accreditation by a national accrediting body with demonstrated, valid, and reliable program standards of quality

Goal: Ensure adequate and stable supply of high quality child care with a qualified, skilled workforce to promote the healthy development of infants and toddlers.



Coordinated System

Professional Development

Education
Training
& Technical
Assistance

Professional Learning

Key Experiences
Individual Attributes
Environmental Factors

Technical assistance providers must have an understanding of how to utilize best practices in adult learning that support the learning needs of those who work most closely with children and families. (pg 5 link to TA CKCs)

Eligibility (pg. 9)

- Public or private organizations, for- profits or non-profits with a legal presence in Connecticut are eligible to submit proposals in response to this RFP.
- All respondents must be registered with the CT Secretary of State as having the authority to operate in CT. Individuals and any entity that is not a duly formed business entity are ineligible to participate in this procurement.
- Nonprofit respondents must provide proof of nonprofit status such as a copy of the Internal Revenue Service (IRS) determination letter as appropriate.



Important Dates

RFP Release	October 29, 2019
Legal notice published in the newspaper	October 29, 2019
Bidder's conference, in-person	November 13, 2019
Deadline for questions, via e-mail	November 18, 2019
Anticipated release of official answers	November 20, 2019
Mandatory Letter of Intent	November 22, 2019
Proposals due	December 11, 2019
Anticipated selection	*December 19, 2019
Anticipated start of contract negotiations	*January 2020
Anticipated start of contract	*January 2020

Logistics

- All questions regarding this RFP must be directed, in writing via e-mail to OEC.RFP@CT.GOV with subject line **OEC-QIS-024**, to the Official Agency Contact by **12:00 Noon on November 18, 2019.**
- See First Page of Screen and Score Rubric.

BizNet is your friend

State Contracting Portal - Respondents must register with the State of CT contracting portal at <https://biznet.ct.gov/AccountMaint/NewLogin.aspx> if not already registered. Respondents shall submit the following information pertaining to this application to this portal, which will be checked by the OEC contact at http://www.biznet.ct.gov/SCP_Search/Default.aspx?AccLast=2



STATE OF CONNECTICUT

Communication

Official Contact
Deborah Adams

E-MAIL: OEC.RFP@CT.GOV

State Contracting Portal and OEC
Website for postings (FAQ, RFP
changes if needed, awardees)



Act. #	Activity Name	Total Cost
1	NAEYC Support	\$2,000,000
2	Consultative Services to Programs and Providers	\$100,000
3	Quality Assurance & Technical Assistance Provider Support	\$250,000
4	Program Leadership Initiative	\$400,000
5	Standards, Curriculum & Assessment Support	\$560,000
6	Rating Scales Capacity Building	\$270,000
7	Trauma & Insecure Housing Training Support	\$48,000
8	Early Child Teacher Credential Review	\$100,000
9	Fiscal Management Training	\$30,000
10	Adult Learning In-Service Model Development & Delivery	\$100,000
11	CT Core Knowledge & Competency Frameworks Support	\$200,000
	Total Activities	\$4,058,000
	Admin	\$608,700
		\$4,666,700

Digging In...All Documents

The attachments work in conjunction with the main document

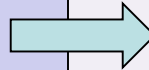
Main Document Pages

10 – Expectations



Where are there opportunities to demonstrate expectations?

19 & 20 – General Tasks & Common Tasks



Attachment A7 – Part 2 format

Attachment A7 – 2 Parts

Part 1: Summary Chart – Submit full chart

Respondent Name:

Indicate Choice X	Activity #	Activity Name	Summary Activity Description (see Scope of Work Chart for details)	Amount not to exceed for 24 months of service	Proposed amount to perform the activity for 24 months of service	Respondent administrative overhead (combined total not to exceed 15%)	Sub- contractor administrative overhead (combined total not to exceed 15%)	Total request for funding (proposed amount for service plus combined admin)

Part 2: Scope of Work Details – Submit only the activities for which you seek funds.

Application for Service Delivery
Part 2: Scope of Work Activity Details

Respondents are required to meet the common criteria outlined in section II B Common Activity Responsibilities in addition to items outlined in each activity.

Digging In...All Documents

Attachments A1-A11

Attachment #	Attachment Name
A1	Letter of Intent – submit by November 22 nd to OEC.RFP@CT.GOV
A2	Personnel Criteria – Informational Only
A3	Conflict of Interest Disclosure Statement
A4	Cover Sheet
A5	Assurances – Submit last page only
A6	Screening and Scoring Rubric – Informational Only
A7	Application for Service Delivery
A8	Work History with Similar Activities
A9	Personnel Criteria Checklist and Plan for Recruitment
A10	Proposed Subcontractor Listing
A11	Budget Form and Justification

Budget

Quality Improvement Supports RFP OEC QIS 024 Proposed Budget

STATE FISCAL YEARS or PORTIONS THEREOF: 2020, 2021, 2022 Budget Form

Respondent:

Contract Period: 01/01/2020 - 12/31/2021

SID #: Program: Fund: -

Maximum Contract Value - SFY 2020 (1/1/2020-6/30/2020):

\$

Maximum Contract Value - SFY 2021 (7/1/2020-6/30/2021)

\$

Maximum Contract Value - SFY 2022- (7/1/2021-12/31/2021)

\$



Submitting the Application

Go back to the Screening Checklist

- What goes to the State Portal?
- What goes to OEC?

Proposal Details – II.C. Page 21

- Executive summary – (2) Two double-sided pages
- Main Proposal – (8) Eight double-sided pages addressing items 1 through 4.
- Attachments – A1, A3, A4, A5, A7, A8, A9, A10, A11, and organizational profile materials (org chart, financial profile).

The Due Date is Near

**Wednesday, December 11, 2019
by 1:00 p.m.**

One hard copy, one email copy

**Email OEC.RFP@CT.GOV or
call 860 500-4535 at least 24
hours in advance when hand
delivering materials.**



Application Screening

3 OEC Staff

Checking the applications to make sure applicants followed directions:

- Items to State Contracting Portal are there
- Items to OEC email are there
- Format of the document is correct

Applications meeting requirements will be moved to the Review Committee

Application Review

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Organizational
Profile 30%

Scope of
Service 40%

Fiscal
Information 20%

General 10%

Review committee will recommend the top ranking Respondents to the OEC Commissioner. Final selection of successful Respondent is at the discretion of the OEC Commissioner.

Debrief, Appeal, Contest, Contract Negotiation & Execution

See pages 16 and 17 of the main
document for information.

Quality Improvement Supports OEC-QIS-024

Thank You for
Participating

Direct Questions to OEC.RFP@CT.GOV

