OEC-QIS-024 State Contracting Portal Support

The document serves as general Technical assistance regarding the State Contracting Portal, otherwise known as BizNet, for entities that have an account. The link to BizNet can be found here: https://biznet.ct.gov/AccountMaint/Default.aspx .

Respondents to OEC-QIS-024 RFP that have a current account in BizNet see the following instructions:

1. Log into BizNet
2. Select Doing Business With the State

3. Select Company Information to get to the Company Information Center

4. Select the org chart diagram link.

5. The active accounts related to the agency will appear on the Add or Remove account access to Company Information if the person who signed in is the account administrator. If the person who signed in is NOT the account administrator, please seek out your company's account administrator.

6. **The account administrator is able to Add or Remove access to Company Information**.

7. **Work with your company's account administrator to update any information on the account to meet the OEC-QIS-024 RFP. Specifically, check the current Workforce Analysis Affirmative Action Report Employee Information Form (DAS-45) to be sure it reflects current information. See Question 4 of the OEC-QIS-024 Questions and Answers document related to completing the DAS-45 form in BizNet.**