

Connecticut Office of Early Childhood

Office of Early Childhood Legal Division

December 18, 2019

OEC Legal Division Background Check Update

**Wishing all CT Child Care Providers a very meaningful
Holiday Season!!**

OEC ROSTER – Reminder to complete staff data

Our records indicate that one or more of your child care programs has registered for the **OEC Roster** but you have not yet completed all staff data. Please do so as soon as possible. Failure to do so may negatively impact your program as you will be unable to fully confirm compliance with background check requirements. To login and finish entering staff data please click below;

Login to the **OEC Roster**: at <https://roster.ctcare4kids.com>

Programs that have registered and entered all staff data are now able to view the **background check status** for each staff member and volunteer in their program.

If you are currently having issues logging in, or you were unable to confirm your account during registration, please call our Legal Division at 860-500-4466 or email us oebcis@ct.gov.

Important reminders:

- OEC Background Checks must be completed at least once every five years.
- All background check applications submitted electronically or postmarked January 1, 2020 or later must include the processing fee of \$88.25 per staff member or \$86.25 per volunteer.
- More information on submitting background check forms and fingerprints electronically will be shared soon when these options are available.

Questions? Please email oebcis@ct.gov or call 860-500-4466.

For more information on OEC Background Checks,

visit <https://www.ctoec.org/background-checks/>

Thanks for all you do to provide safe, nurturing care for young children!