
Care 4 Kids Program

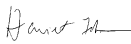


Program Operations TRANSMITTAL

Transmittal Number: C4K-POL-19-01 revised

Date: July 8, 2019

To: Sherri Sutera, Program Director
Care 4 Kids Program

From: Harriet Feldlaufer, Director of Early Care and Education 
Office of Early Childhood

CC: Distribution List

Subject: **Mandatory Registration Fee**

Program Issue: Care 4 Kids (C4K) does not pay for reasonable mandatory registration fees charged by providers.

Background: The Regulations of Connecticut Sec 17b-749 does not include policy for payment of mandatory registration fees. The CCDBG Act Of 2014, Pub. L. 113-186 § 98.45(1)(3)(ii) requires states to pay for reasonable mandatory registration fees that the provider charges to private- paying families.

Policy Directive:

Mandatory registration fee will be paid only if the eligibility certification period begin date is on or after 10/1/19:

- All providers, excluding unlicensed relatives, that charge a mandatory registration fee, will be reimbursed for the registration fee charged **per child** during the child's eligibility period.
- Providers, excluding unlicensed relatives, who charge less than the established program maximum fee, will be reimbursed at the lower rate.
- The mandatory registration fee per child may be reimbursed for a maximum number of occurrences, excluding unlicensed relatives, but will not exceed the established program maximum fee limit during the child's eligibility period.
- For reimbursement of the registration fee, the provider will document the mandatory registration fee charged on the Parent Provider Agreement.

Questions concerning this transmittal can be referred to Office of Early Childhood at 860-500-4421.

HF:ct