
Care 4 Kids Program

POLICY TRANSMITTAL



DIVISION OF FAMILY SERVICES-CHILD CARE TEAM

Transmittal Number: C4K-POL-02-03

Date: August 19, 2002

To: Nancy Wiggett, Program Director
Care 4 Kids

From: Rita M. Pacheco, Deputy Commissioner of Programs
Department of Social Services

cc: Policy Distribution List

Subject: Priority Group Funding

Program Issue: The Care 4 Kids program authorizes payments in Priority Group order based on available funding. There are six Priority Groups in the Care 4 Kids program, which are detailed in policy transmittal number C4K-POL-02-02.

Policy: From July 1, 2002 through August 11, 2002 no funding was available to grant new Priority Group 4 applicants. Priority Group 4 applications received after July 1, 2002 and processed to date should have been denied and added to the wait list. No child care payments should have been authorized for these families during this period. On August 12, 2002 limited funds became available to grant new Priority Group 4 applicants.

Implementation Requirements:

1. Priority Group 4 Wait Listed Families must be reassessed for eligibility and, if determined eligible, granted with an effective date not earlier than fifteen days prior to the date of application.
2. All pending applications determined eligible for Priority Group 4 with an application date of July 2, 2002 or later, must be added to the Wait List and then processed from the Wait List in order of the application date.

RMP:eph