
Care 4 Kids Program
PROGRAM OPERATIONS TRANSMITTAL



DIVISION OF FAMILY SERVICES-CHILD CARE TEAM

Transmittal Number: C4K-OPS-05-02

Date: May 25, 2005

To: Sherri Sutera, Program Director
Care 4 Kids Program

From: Peter Palermino, Program Manager
Department of Social Services

CC: Program Operations Distribution List

Subject: Extended Payment Eligibility

Program Issue: Section 17b-749-19 (g) of the Child Care Assistance Program regulations describes the circumstances under which families whose children attend care in licensed or exempt school programs are eligible for continued payments during temporary breaks in employment or JFES activities. DSS has become aware of some confusion concerning the requirement for parents to verify that payment is needed to prevent the loss of the child care slot. The purpose of this transmittal is to clarify procedures to avoid any further confusion in this area.

Background: Section 17b-749-19 (g) of the regulation addresses payment eligibility for families whose activities are temporarily interrupted. To remain eligible for payment during an interruption in employment or JFES activity, parents must:

- report the interruption timely,
- be capable of working, and
- be seeking new employment, or be expected to resume the same employment or activity by end of the month following the interruption

The regulation also states that payments must be needed to prevent the loss of a slot in a licensed facility or exempt school program. In addition, the child must continue to attend care during the interruption. Past practice has been to require providers to confirm the need for C4K to continue payments to prevent the loss of the slot.

Because the requirement can be interpreted in a number of ways, providers have been reluctant to provide C4K with written verification. To avoid any continued problems, the Department has determined that additional verification is unnecessary. If the criteria listed above is met, payment eligibility can be approved based on the child's attendance in a program that is licensed or is an exempt school program.

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Connecticut's Lead Agency for Child Care Services

Implementation: Effective June 1, 2005, if a family meets the extended payment eligibility criteria in the above section of the regulations, Care 4 Kids will not require verification that payment is needed to prevent the loss of the child care slot.

Care 4 Kids is instructed to notify staff of this clarification and to modify training materials as necessary.

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