
Care 4 Kids Program

POLICY TRANSMITTAL

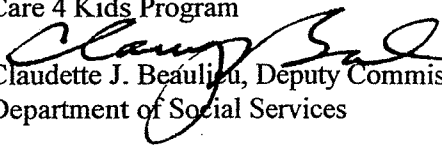


DIVISION OF FAMILY SERVICES-CHILD CARE TEAM

Transmittal Number: C4K-POL-04-01

Date: February 23, 2004

To: Denise Fletcher, Program Director
Care 4 Kids Program

From: 
Claudette J. Beaulieu, Deputy Commissioner of Programs
Department of Social Services

CC: Policy Distribution List

Subject: Priority Group 4 - Limited Opening

Program Issue: Due to funding limitations, Care 4 Kids was previously instructed to maintain a Wait List for Priority Group 4 applicants who applied for assistance after August 16, 2002. Effective April 1, 2004, additional funding will be available to grant assistance to a limited number of families on the Priority Group 4 Wait List.

Policy Directive:

1. No more than 300 families from the Wait List will be granted assistance effective April 1, 2004 and no more than an additional 300 families will be granted assistance effective May 1, 2004.
2. Families will be selected from the Wait List in accordance with the Child Care Assistance Program Regulation Section 17b-749-10 beginning with families with the application date of August 17, 2002. The number of families selected will be based on available appropriations. Further operational directives will be provided by the Child Care Team.
3. Selected families from the Wait List will be reassessed for program eligibility using rules currently in effect. Eligible families will be granted with effective dates no earlier than April 1, 2004.
4. Families determined to be ineligible and those who do not return requested materials within prescribed time periods will be removed from the Wait List.
5. The Department will waive the Monthly Application Processing Performance Standard and the Monthly Redetermination Processing Performance Standard for April, May and June 2004. However, you are expected to continue to perform the monthly reviews for these two performance standards and report findings.
6. Care 4 Kids will continue to maintain the Wait List for Priority Group 4 families. New and pending applications determined eligible for Priority Group 4 will continue to be denied and added to the Wait List.
7. All other responsibilities as delineated in the contract and through operational transmittals will continue.

Department of Social Services, 25 Sigourney Street, Hartford, CT 06106-5033

Connecticut's Lead Agency for Child Care Services