DATE: March 29, 2020

TO: Birth to Three Early Intervention Service (EIS) Providers

FROM: Beth Bye, Commissioner

RE: Coronavirus Memo #14
OEC Waiver of Family Cost Participation Fees
Related Suspension and Extended GAP

The Office of Early Childhood wishes to provide support and financial relief to our Birth to Three providers and the families they serve during this very challenging COVID-19 situation.

Effective April 1, 2020, the OEC is implementing the following:

**Waiving Family Cost Participation Fees**
Per Governor Lamont’s Executive Order 7O, Family Cost Participation fees starting with those due for March services that have not yet been billed are waived as are new suspensions of services related to the nonpayment of fees.

**General Administrative Payments**
Birth to Three programs will be paid the General Administrative Payment (GAP) for each child with an IFSP on the 1st of the month regardless of
a. whether an Early Intervention Service is provided in the month and
b. the number of hours planned on the Individual Family Service Plan (IFSP)

These changes will remain in effect until Executive Order 7O is lifted or until otherwise noticed by the Office of Early Childhood.

The Interim Family Cost Participation Procedure and Interim Payment Procedure have been posted on the Birth to Three website at [https://www.birth23.org/providers/provider-resources/procedures/](https://www.birth23.org/providers/provider-resources/procedures/)

While the best relationship for communication is between a family and their primary service provider, the OEC will also communicate about the family cost participation fee waiver to families using the Public Consulting Group billing portal as well as social media.

Thank you for your continued efforts to support Connecticut’s families with infants and toddlers with developmental delays and disabilities.