





Office of Early Childhood
Summary of General Policy B-05 Meeting Quality Assurance Requirements

Accreditation/Head Start Approval status	NEXT STEPS FOR MEETING QUALITY ASSURANCE REQUIREMENTS				
<p>Program sites approved to receive state-funding through School Readiness, Child Day Care, Smart Start or Head Start and holding NAEYC or NAFCC Accreditation or Head Start Approval</p> 	<p>Maintain Accreditation or Head start approval. The renewal process must be successfully completed prior to the date of expiration to ensure there is no lapse in Accreditation or Head Start approval.</p>	<p>Programs anticipating that the Accreditation or Head start renewal process will not be completed by the date of expiration may submit a one-time extension request to the OEC Program Manager a minimum of 30-days prior to the NAEYC Accreditation or Head Start approval date of expiration. Extensions may be requested for up to one-year from the date of expiration.</p>	<p>Programs approved for an OEC extension will be required to participate in the Interim Quality Assurance process and will be notified of their need to schedule an ERS during the period of the extension.</p>	<p>Programs granted extensions to timelines by NAEYC will be considered in compliance with Quality Assurance Requirements through the NAEYC extension period. Programs must notify Program Managers of extensions granted by NAEYC and upload NAEYC documentation of the extension into the Registry.</p>	<p>Programs must demonstrate evidence of compliance with Quality Assurance requirements by uploading Quality Assurance documents into the ECE Professional Development Registry in accordance with GP-A03</p>
<p>Program sites that do NOT hold NAEYC or NAFCC Accreditation or Head Start Approval at the time of initial state funding</p> 	<p>Program sites are given a 3-year window (from time children are first enrolled in OEC funded spaces) to obtain Accreditation or Head Start approval. Additional funding to an already OEC-funded program in process of seeking Accreditation or the relocation of a program to a new site does not “reset” the three-year accredit by date.</p>	<p>The submission of an application to NAEYC for approval as a satellite location <i>after</i> the date of initial funding will NOT satisfy the OEC Quality Assurance requirements. Each program site must have previously completed the process independently and hold current Accreditation.</p>	<p>Programs must participate in Interim Quality Assurance measures and schedule an ERS each year until Accreditation or Head Start approval is obtained.</p>	<p>Programs granted extensions to timelines by NAEYC will be considered in compliance with Quality Assurance Requirements through the NAEYC extension period. Programs must notify Program Managers of extensions granted by NAEYC and upload NAEYC documentation of the extension into the Registry.</p>	<p>Programs must demonstrate evidence of compliance with Quality Assurance requirements by uploading Quality Assurance documents into the ECE Professional Development Registry in accordance with GP-A03</p>
<p>Program sites experiencing the loss of Accreditation or Head Start approval due to Deferral, Denial, or inability to successfully complete the renewal process within required timelines.</p> 	<p>Within 72 hours of receipt of decision from NAEYC or the Office of Head Start, submit to the OEC Program Manager, and School Readiness Liaison if applicable, the Accreditation Decision Report or OHS letter of termination or denial of refunding.</p>	<p>Within a week, the program shall meet with the OEC Program Manager to address the specific reason(s) for the loss of Accreditation or Head Start approval and discuss options for continued state funding eligibility or removal of state funds. The program shall also submit a written detailed program improvement action plan.</p>	<p>Programs may request a one-time extension from OEC for completing the process. Extensions may be requested for up to one year from the date of expiration. Approved OEC extensions for programs appealing the NAEYC or Head Start decision shall be effective from the date of expiration and not the date of the appeal decision.</p>	<p>Programs granted extensions to timelines by NAEYC will be considered in compliance with Quality Assurance Requirements through the NAEYC extension period. Programs must notify Program Managers of extensions granted by NAEYC and upload NAEYC documentation of the extension into the Registry.</p>	<p>Programs must demonstrate evidence of compliance with Quality Assurance requirements by uploading Quality Assurance documents into the ECE Professional Development Registry in accordance with GP-A03</p>
<p>Program sites experiencing the loss of Accreditation or Head Start Approval due to Revocation OR does not obtain Accreditation or Head Start Approval within 3-year window</p> 	<p>Programs that lose Accreditation or Head Start Approval through revocation must within 72-hours of receipt from NAEYC, NAFCC or the Office of Head Start, submit to the OEC Program Manager, and School Readiness Liaison if applicable, the Accreditation Decision Report or OHS letter of termination or denial.</p>	<p>Within a week, the program shall meet with the OEC Program Manager to address the specific reason(s) for the loss of Accreditation or Head Start Approval and discuss options for continued state funding eligibility or removal of state funds. A written detailed program improvement action plan must be submitted.</p>	<p>Programs that experience a loss of Accreditation or Head Start approval due to revocation or loss of an appeal are not eligible to request an OEC extension.</p>	<p>The OEC Program Manager will inform the program of the date when enrollment of new children must be stopped and the date access to state funds will cease.</p>	<p>Programs must demonstrate evidence of compliance with state-funded requirements during the period of time the program continues to have access to funds.</p>
<p>Programs sites that do not obtain Accreditation or Head Start approval by required deadlines or the end of the OEC approved extension period</p>	<p>The OEC Program Manager will inform the program of the date when enrollment of new children in state-funded spaces must stop and the date access to state-funds will cease. Programs must continue to demonstrate evidence of compliance with state-funded requirements during the period of time the program continues to have access to funds.</p>				